

STUTTERHEIM HIGH SCHOOL

ACCOUNT PAYMENT AGREEMENT FORM

I, the undersigned _____

I.D./Pension No. _____ undertake to settle my account owing for all school and hostel related fees which are **payable in advance**, failing which I acknowledge that I shall be liable for interest at 24% per annum on all amounts due by me from time to time after 30 days. I also acknowledge that should my account be handed over to attorneys for collection, I shall be liable for all collection costs reasonably incurred, on a scale as between Attorney and Client, including collection commission. I/We further agree that according to Legislation that I am aware that I/we will be blacklisted if I/we do not meet my/our payment commitments.

My residential address is _____

My postal address is _____

Cell No.: _____ (e-mail) _____

I am employed by _____ as _____

Persal/Force No: _____

at physical address _____

postal address _____

I undertake to inform my Creditor within ten (10) days of any change of the above information.

My husband/wife is employed at: _____

Marital Status: Single / Ante-Nuptial Contract / In Community of Property/ Divorced

Next of Kin: Name: _____ Contact No.: _____

Address: _____

Family friend: Name: _____ Contact No.: _____

Address: _____

SIGNED at STUTTERHEIM this day of 20_____

Signed: _____
Father/Guardian

Mother

Stutterheim High School

The Governing Body and Staff of this school go to a great deal of trouble to ensure effective education of the whole child, well kept and efficiently used facilities and good planning and communication. It is imperative that parents play a supportive role in the education process and, therefore, we request that you read and sign the undertaking below.

Admission of a learner to the Stutterheim High School

Are you the parent or guardian of the child for whom application is made? (Yes/No) _____

If guardian, in terms of what authority are you the guardian? _____

Are you personally responsible for the educational expenses of the child or does someone else have responsibility therefore? _____

If so, who and in terms of what? _____

We, the parents/guardians of _____ undertake:

1. to produce proof of passing the previous grade.
2. to supervise, or to ensure that an adult fluent in English, supervises homework regularly and to ensure that the homework diary is always kept up to date. (Homework of boarders will be supervised at the hostel.)
3. to ensure that children have all the necessary uniform, textbooks and stationery that is required.
4. to ensure that extra effort is put into improving the language of teaching and learning
5. to keep regular contact with my child's class and/or subject teacher.
6. to pay the school fees as determined annually by the Governing Body. A debit order is preferred and is enclosed for that purpose. (Applications for other methods of payment must be made in writing to the Governing Body.)
7. to accept the rules, norms, ethos and traditions of the school as developed and laid down by the Governing Body and Staff.

Signed: _____
Father/Guardian Mother

Date: _____

General

1. School fees and hostel fees are payable in advance and no contributions / bursaries can be expected from Government sources. The school must finance everything except the salaries of some teachers.

Can you afford to pay the required fees?

<input type="checkbox"/>	Yes
<input type="checkbox"/>	No

2. From which source will you honour this commitment?

<input type="checkbox"/>	Salary
<input type="checkbox"/>	Government Grant
<input type="checkbox"/>	Pension
<input type="checkbox"/>	Other, specify _____

3. In which bracket does your total gross family (both parents combined) monthly income fall?

<input type="checkbox"/>	Less than R6 000
<input type="checkbox"/>	R6 000 – R20 000
<input type="checkbox"/>	R20 000 – R30 000
<input type="checkbox"/>	More than R30 000

4. Marital Status:

Married ☐ Unmarried ☐ Divorced ☐ Widowed ☐ Separated ☐ Single ☐

How married: Community of Property ☐ Ante-Nuptial Contract ☐

Other ☐(Please specify)

Signed: _____
Father/Guardian Mother

Date: _____

Admission of a learner as a boarder to Bergzicht House:

We, the parents of _____ undertake:

1. to pay boarding fees on arrival at the beginning of each term unless prior arrangements have been made with the bursar to pay by debit order. We acknowledge that any payment made is first applied to school fees and then to hostel fees. Therefore if an amount is outstanding, it will be outstanding on my hostel account.
2. to give written notice of one full term in advance of my intention to remove the above child from the hostel. It is clearly understood that removing the child from the hostel is also removing the child from the school, unless I am moving into town myself and my child will stay with me. Boarders may not leave the hostel during the year to live with other persons unless there are very good reasons for this and the Governing Body has approved such an application.
3. to accept the liability for the full boarding fees until the end of the quarter should I not give the required written notice of one school term in advance.
4. to read and sign a copy of the hostel rules. I undertake to ensure that my child abides by the internal rules of the hostel and school.
5. to remove my child from the hostel on request of the hostel committee in cases of unacceptable behaviour, undesirable offences or if it becomes evident that my child is a bed-wetter.

Signed: _____
Father/Guardian Mother

Date: _____

[Word/Computer1/Forms/Appl parents Undertaking]